

Name of sender  
Address 1  
Address 2  
Phone  
Email

Date

Name and address of employer

Re: Part-time PE Teacher – My Approval No. xxx

Dear Mr Franks,

I am writing to apply for the position of PE Teacher (permanent part-time, 0.6 FTE) as advertised on Teachers.On.Net. Please find attached a copy of my resume as requested.

As you will see from my resume I am experienced and qualified to fill the position and satisfy the selection criteria that you specify.

**Experience and understanding of K-6 PDHPE curriculum**

Over the last six years I have taught PDHPE at various high schools in Sydney and have been actively involved in the teaching and development of gymnastics, ball skills and athletics in various primary schools. As a former professional tennis player I have also coached tennis to adults and children ranging from infants to secondary school age.

**Attitude and values**

From my experience I have developed effective communication skills and a game-oriented teaching philosophy that makes PE fun and enjoyable for the students and for myself. I also highly value having a positive effect on the self-esteem and confidence of the children and like to modify rules and equipment to ensure that the students achieve success and a willingness to keep participating.

**Team skills**

I am enthusiastic and assertive with the children, but at the same time easy-going and flexible with peers and team members. As a proactive team player I am solution-focused. I enjoy contributing ideas, learning from others and building good relationships with other team members.

As a former competitive tennis player and with a degree in Human Movement I can easily say that I have the willingness and drive to learn new things, a high level of enthusiasm and I enjoy going beyond perceived boundaries. I also like to instill these values in the children.

I would greatly appreciate the opportunity of an interview to further discuss my suitability for the position and the contributions that I could make to xxx Catholic School. I look forward to hearing from you.

Yours sincerely,

Sender's name

Incl: Resume